Navigational Guide for AOAAccess



AOAAccess is the AOA website to assist you in your ordering process. Here's how to get started.

Registration Instructions

AOA

1. Logon to aoaaccess.com. Select the Doctors tab on the toolbar at the top of the home page.



4. AOA will authenticate your information within approximately 24 hours and send you a message notifying you that your login was successful. You may now login to your account.

2. Click the Register button.



3. Complete the Registration Form and submit.



NOTE: Please retain your original password for future logins.

Welcome to AOAAccess

This site is still being updated. We will explain the tabs currently on this site. Once you login, you have multiple options. The home screen gives you a bar across the top with the following choices: Home, About Us, Products, Doctors, and Contact Us.

Home/About Us

The Home page scrolls different product banners across the top to give you the latest product updates. In addition, there are interactive pages for you to "click" that will direct you to our AOA Product Line schedule that show you what the lead time is in lab for the product you are looking for, UPS Shipping Information that directs you to UPS to schedule a pick up, and our Holiday schedule letting you know what days during the year AOA will be closed.

About US gives a little history of AOA.

Products

Under the Products Tab, you have three options: Product List, Downloads, and Products IFU







Product List

Click on the Product List tab and go to any of the products in the product listing. You can download the fillable Rx or product brochure where applicable.

Downloads

The Downloads tab gives you access to product pdf's, product prescription sheets, informational newsletters from the past, clinical management booklets, case study manuals, international shipping documents and more...

Products IFU

This tab contains our product Instructions for Use or IFU's as well as our Symbols Glossary, loaded for your convenience. You may download or print a copy as needed.

Doctors

Once you receive your login and create your password, logon to aoaaccess.com. You will receive a screen with the following options under the Doctor tab: Dashboard, New Orders/Preset, Order History, Presets, My Account and Change Password.



1	AOA CCESS		но	ME ABOUT US	PRODUCTS	DOCTORS	CONTACT U
		Product List	Downloads	Products IFU			
ownlo	ads						
Product L	List		Product Brochure	RX F	orms	Misc. lite	rature
🖸 3D M	Metal Printed Appliances						
	Band & Loop 3DMPA		.PDF		.PDF		
	Hawley Retainer 3DMPA		JPDF		.PDF		
	Lingual Arch 3DMPA		JPDF		.PDF		
	Nance Button 3DMPA		Jor.		.PDF		
	RPE 3DMPA		JPDF		.PDF		
	Trans-Palatal Arch 3DMPA		.PDF		.PDF		
😑 Ali	igners						
	Red White and Blue		.PDF		.PDF		
	Simpli5		.PDF		PDF		
🖂 ci	ass II Correction						
	Bionator		.PDF		.PDF		
	Frankel		.PDF		.PDF		
	Herbst		.PDF		PDF		
	MARA		POF		PDF		
	TwinBlock		.POF		.PDF		1
🖬 Die	gital Services		-		-		
	20 Matel Drinted Amelianers Dr.		in poc		and and		



Dashboard

Shows the Number of Orders Placed, Number of Patients, Number of Presets and Last Order Placed.

New Orders/Preset

This option allows you to create and save your order as a template if you frequently use this as your standard. For example, if you almost always order a Prezurv 4 upper and 4 lower, you can save this as your preset - next time you order, you can just choose from your presets and save time.

Click on Load preset/continue previous order - this gives you a drop down option of New preset or New order - enter patient last name, first name, rx number if you have one - click "next" and follow the instructions through the end.

Order History

This screen takes you through your ordering history by listing previous orders. It will show the product, patient name, status, and the pdf you can print for your files.

Please note: This will only reflect cases submitted via Smart Rx through the website.



-	Dashbo	ard New Orders / Preset	Order History Presets	My Account Chang
d Preset or Sta	art New Order			
Orde	er Type : Load preset / Con	tinue previous order v		
Next				
_				_
	_	_		_
Aligners	Expansion	Finishing / Retention	Digital Services	3D Metal Printed
Aligners Red White and Blue	Expansion Aread	Finishing / Retention 3-3 Lingual	Digital Services 30 Metal Printed Applances Ro	3D Metal Printed Appliances
Aligners Red White and Blue Simplify	Expansion Amod Bi-Hikk Expander	Finishing / Retention 3-3 Usgai Adapta Ratinar	Digital Services 20 Metal Patted Aplance Ro Digital Motal Statistics	3D Metal Printed Appliances Bard & Loop 20MPA
Aligners Red Walks and Blue Simpl5 More =	Expansion Aendd Bi-Halt Expander Mrc a	Finishing / Retention 3-3 Urgat Adaptor Retainer More p	Digital Services 30 Motil Phirted Applances Ro Digital Model Subrission Micro a	3D Metal Printed Appliances Bind & Loop 30MPA Hanky Relation 30MPA
Aligners Rod Walls and Dive Simplis More a Class II. Correction	Expansion Aerold Bi-Hala Expander Mario = Habit	Finishing / Retention 3-3 Legal Adapter Ratinal More s Scance Maintenance	Digital Services 20 Metal Philted Applances Ro Digital Model Statesiala Meta a	3D Metal Printed Appliances Band & Loop 20MPA Hanky Retainer 3DMPA More a
Aligners Rod Wills and Blos Simplifs More a Class II Correction Piscotor	Expansion Aread Bi-Hitz Expander Mete = Habit Discours	Finishing / Retention 3-3 Legisl Adaptin Ritation More = Space Maintenance Fayod (1 co	Digital Services 30 Metal Pieted Aplance Ro Digital Model Submission More a 30 Select	3D Metal Printed Appliances Bind & Loop 30MPA Handry Relation 3DMP4 Marc =
Aligners Res Whas and Bue Simpli More a Class II Correction Bionomy Excelos	Expansion Aerold Bi-Huk Expander Mole = Hould Biograps Corobustion Citis	Finishing / Retention 3-3 Legal Adapter Ratinar More = Space Maintenance Band A Lop Ever d Rus Note	Digital Services 20 Metal Phitod Applances Ro Digital Model Statession Meta s Splints ADD Splint Description	3D Metal Printed Appliances Band & Loog 30MPA Having Patiene SDMP More a
Aligners Red White and Dive Singlo More s Class II Correction Biosoff Facial More s	Expansion Aeroid B-Huts Expander Marce = Healt Bourgass Combuildo Cho Marce =	Finishing / Retration 33 Urgal Adapts Ratine More Space Ministenance Bord Lings Find Dis Pate More s	Digital Services 3D Metal Pietric Applences Ro Digital Model Satrinsian More 9 9 Bellints AND Splot Damo Splot More 9	3D Metal Printed Appliances Bond I. togo SUMA Hanky Relater 30M94 More s
Atigners Red Vihas and Buo Sampli More a Class II Correction Bionote Fankal More a	Expansion Aerold Bi-Huke Expander More > Healt Buograss Combination Citle More >	Enclosing Retention 3 Jung Adapto Honor May a Space Maintenance Brid Line Das Final Dia Plata May a	Bigital Bervices 30 Bidati Picto Applement Digital Idati Picto Applement More a Bigitati AND Splat Danne Splat Burra a	3D Metal Printed Appliances Band & cop 30MPA Hanky Retains 30MPA More s
Aligners Red Walto and Ruo Singlo More s Class II Correction Biodar Fundar Fundar Distalization	Expansion Aeroid B-Hate Spander Mare s Habit Borgans Carabiusion Crib Mare s	Finishing / Retention 33 Urgal Alaps Indane Space Maintenance Band A Lop Fined Blac Path Note a	Digital Services 30 Mati Pittol Applances R Digit Idad Services Mare a Splitts ADB Split Damo (split Mare a	3D Metal Printed Appliances Band & Loog 30/4PA Handy Relation 20049 More s
Aligners Rod Villab and Blue Single Bloos a Class II Correction Bloostor Finnial More a Distalization Datal Jd	Espansion Arodo B-Hute Spandar Mate s Habit Bangasa Continution Crib Mate s	Finishing / Retention 3310 gal Alepide Spece Ministenance Bord Lines Find Die Pris More s	Digital Services 30 Mital Pinto Applence Ro Cope 4 Molt Services Mitra a Splitts Abbits Danos Split Mitra a	3D Metal Printed Appliances Bind & Loog XDRA Hadry Fataline 3DR9 //files STCNSIGN GOLD Single as A



Presets

Can be used for appliances you routinely order and have already saved as a preset. Just choose the correct product and use the template or you can also create new. Change the patient name, dates, etc., and submit.

My Account

Gives you an overview of your cases. Shows Canceled, Booked and Shipped cases along with the Date the Order was Created, Patient Name, Work Order Number, Invoice Date, and Invoice Amount.

This tab also allows you to filter All, 30 days 60 days, 90 days and 180 days.

Change Password

Change Password - This screen allows you to change your password. Just follow the instructions.



	A ·	NOA				Per patti ooogeige	ypronoentai.com Lass
1	CCE	ess			WE ABOUT US	PRODUCTS	DOCTORS CONTAC
2		_	Dashboard	New Orders / Preset	Order History	Presets My Acco	unt Change Passw
ust	omer 304400	3486 - AOA	CT OLD ACCO	UNT TEST O	NLY		
				Orders			
٩	ilobal Filter						
			D Ex	port to CSV 30	days 60 days	90 days	180 days
			All C	Inders			
	Order No 🌲	Status 🖨	Order Created Date \$	Patient Name \$	Invoice No 💠	Invoice Date	e Invoice Amt
		ALL	~				
>	4429708	CANCELLED	03/19/2018	MATERIAL HERBST			
>	4429711	BOOKED	03/19/2018	DODGE PATTI			
>	4429716	CANCELLED	03/19/2018	TEST CANCEL			
	4797998	CANCELLED	04/21/2020	Test			
>							



Contact Us

Has AOA contact information should you need to contact us for any reason.

Other Features

Case Notification and Tracking

You will have to go in and check on your cases. You will see the following options:

Booked = still in lab Closed = case has shipped Canceled = case was canceled

If closed, you can click on the blue arrow to the far left and a drop down will appear to provide you with the tracking number.





Thank you for choosing AOAAccess. We are in the process of updating the content on this site and thank you for your patience.

We look forward to working with you!

Thank you,

Your AOA Team



AOA

13931 Spring Street Sturtevant, WI 53177 (p) 800.262.5221 (f) 262.886.6879 aoalab.com aoaaccess.com